

**MONYASH PARISH COUNCIL**

**Minutes of the Meeting held on Monday 4<sup>th</sup> May 2020 by teleconference**

Present: Chairperson Cllr. Mrs Joanna Scoggins, Vice Chairperson Cllr. Mrs R Yarwood, Cllr Mrs Rachel Tarr, Cllr Mrs Paula Riley, Cllr Mrs Sheenagh Mudford, Parish Clerk, Mrs Lesley Fitton.

1	<p><b>Apologies for absence:</b>                  . Cllr Simon Spencer, Cllr Graham Elliot</p>
2	<p><b>Declarations of interest – none</b></p>
3	<p><b>Minutes of the last meeting:</b>                  The minutes of the meeting held on Monday 6<sup>th</sup> April meeting were approved as a correct record and will be signed post COVID 19 lockdown</p>
4	<p><b>Planning matters:</b></p> <ul style="list-style-type: none"> <li>• For Consideration                         <ul style="list-style-type: none"> <li>○ none</li> </ul> </li> <li>• Approved                         <ul style="list-style-type: none"> <li>○ None</li> </ul> </li> <li>• Refusals                         <ul style="list-style-type: none"> <li>○ None</li> </ul> </li> </ul>
5	<p><b>Finance</b>  <b>Payment approvals</b></p> <ul style="list-style-type: none"> <li>• Parish Clerk payment April £173.44</li> <li>• £79.99 Microsoft licence</li> <li>• £3.75 printer paper (reimbursed to clerk)</li> <li>• £76.96 for emptying of dog waste bins</li> </ul> <p><b>Payments received</b></p> <ul style="list-style-type: none"> <li>• Car Park £5.20</li> <li>• Car parking spaces £50</li> </ul> <p><b>Current Bank Statements</b></p> <ul style="list-style-type: none"> <li>• Approved and will be signed post COVID 19</li> </ul>
6	<p><b>Election of chair and vice chair</b></p> <ul style="list-style-type: none"> <li>• PC voted for JS to remain as Chair and RY as Vice Chair</li> </ul>
7	<ul style="list-style-type: none"> <li>• <b>Village Street Signs</b> –3 sets of posts for road signs received and have been installed. A new sign required for church lane and another set of posts required. A quote has been requested and will be circulated when received</li> </ul>
8	<ul style="list-style-type: none"> <li>• <b>Risk</b> Any risks because of COVID 19 were discussed and no further measures were deemed necessary</li> </ul>
9	<p><b>Jack Mere Car Park and Frost Mere car parking area.</b></p> <ul style="list-style-type: none"> <li>• Area has been scraped of mud and chatter will now be laid down as soon as a roller can be hired (delayed due to lockdown)</li> </ul>

	<ul style="list-style-type: none"> <li>● C/F An alternative supplier has been identified for resurfacing LF to contact</li> </ul>
10	<b>Neighbourhood watch scheme</b> <ul style="list-style-type: none"> <li>● No new issues identified</li> </ul>
11	<b>Public Toilets</b> <ul style="list-style-type: none"> <li>● Toilets closed due to COVID 19 and sanitary bin collection has been suspended.</li> <li>● Shelving has been installed in storeroom</li> <li>● It was noted that flood water is still getting into toilets and a water strip has been attached to storeroom door to try and help</li> <li>● It was also noted that when toilets are ready for re-opening, we may have to get environmental health to clean the area around the back of the toilets. Meanwhile SM to acquire signage to say area under surveillance by camera.</li> <li>● Donation box waiting for company contacted to come back to work post lockdown.</li> </ul>
12	<b>Environmental awareness</b> <ul style="list-style-type: none"> <li>● PC to develop a policy on siting and maintenance of memorials.</li> <li>● PC agreed post lockdown some work will be done on cleaning and repairs to benches on village green.</li> </ul>
12	<b>Floating island on Mere</b> <ul style="list-style-type: none"> <li>● Been discussed with SC and Parish Council are awaiting further detail on plan and nothing received to date</li> </ul>
13	<b>Planning for AGM</b> <ul style="list-style-type: none"> <li>● In light of COVID 19 PC do not need to hold an annual AGM in May, however we have decided we will produce a chairman report and financial update that can be shared on the village website</li> </ul>
14	<b>Audit preparation</b> <ul style="list-style-type: none"> <li>● PC have agreed for remote internal audit</li> </ul>
14	<b>Clerks report</b> <ul style="list-style-type: none"> <li>● Parish Council to look through parish register considering need for all footpaths to be registered. Add to a future agenda.</li> <li>● LF contacted D Edwards re May market and this has been cancelled for 2020</li> </ul>

The meeting closed at 7.40pm

Date of next meeting – 1<sup>st</sup> June 2020 at 7.00pm by TC