

**MONYASH PARISH COUNCIL**

**Minutes of the Meeting held on Tuesday 7<sup>th</sup> May 2019 in the Village Hall**

Present: Chairperson Cllr. Mrs Joanna Scoggins, Vice Chairperson Cllr. Mrs R Yarwood, Cllr. Mrs Paula Riley.  
Parish Clerk, Mrs Lesley Fitton.

1	<p><b>Apologies for absence:</b> Cllr Mrs Sheenagh Mudford, Cllr Mrs Rachel Tarr. Cllr Simon Spencer, Cllr Graham Elliot</p>
2	<p><b>Declarations of interest:</b> - JS did not input to agreement for T&amp;J Scoggins to cut back trees around public conveniences.</p>
3	<p><b>Minutes of the last meeting:</b> The minutes of the meeting held on Monday 1<sup>st</sup> April 2019 meeting were approved as a correct record.</p>
4	<p><b>Planning matters:</b> <u>For consideration</u></p> <ul style="list-style-type: none"> <li>• NP/DDD/0119/0042 Barn conversion for barn off The Rake, Pc have not changed their position but would like to better understand the change from original submission. LF to contact Tom Shiels and update PC to send comments back within the 1month time period</li> </ul> <p><u>Approved</u></p> <ul style="list-style-type: none"> <li>• NP/DDD/0219/0141 Ivy house raising of lintel</li> <li>• NP/DDD/0219/0148 replacement windows</li> </ul> <p><u>Refusals</u></p> <ul style="list-style-type: none"> <li>• NP/DDD/0219/0124 siting of safari tents</li> </ul>
5	<p><b>Finance:</b> <b>Payment approvals</b></p> <ul style="list-style-type: none"> <li>• Clerks remuneration for February £173.44 plus following expenses             <ul style="list-style-type: none"> <li>▪ Travel to auditor £34.20</li> <li>▪ Keys for cleaner £10.98 (petty cash)</li> <li>▪ Toilet rolls £20.04 (petty cash)</li> </ul> </li> <li>• Painting of toilets £360</li> <li>• Village Hall hire £75</li> <li>• Electrical work at toilets £165</li> </ul> <p><b>Following approved under clerks' report</b></p> <ul style="list-style-type: none"> <li>• Audit report £125</li> <li>• Insurance annual premium £216</li> <li>• Sanitary bins £84</li> </ul> <p><b>Payments received</b></p> <ul style="list-style-type: none"> <li>• Car Park honesty box £135.41 (£105.39 banked see above for petty cash payments)</li> </ul> <p><b>Current bank statements</b></p> <ul style="list-style-type: none"> <li>• Approved</li> </ul>

	<p><b>Audit report</b> 2 comments were received that require attention</p> <ul style="list-style-type: none"> <li>• The Financial regulations should be reviewed and updated.</li> <li>• VAT and S137 grants must be identified separately in our cash book</li> </ul>
6	<b>Village Street Signs</b> – New signs have been ordered
7	<b>Rakes End Tip Wood</b> General rubbish is being left in area, PC to clear up
8	<b>Mere wall</b> Ongoing with good progress being made
9	<b>Risk Assessment</b> Risk assessment for May market approved
10	<p><b>Jack Mere Car Park and Frost Mere car parking area.</b> Further visit and quote requested but top line estimate is &gt;15k. <b>Action LF to look for grants ongoing</b> Following repair and input of new drains the area will be monitored and reported back to council if still flooding The PC agreed to get a quote for putting in a layer of chatter. <b>Action LF/JS</b></p>
11	<p><b>Neighbourhood watch scheme</b> A circulation list to be set up for those who have responded to the neighbourhood watch flyers that can be used to notify of any items of interest</p>
12	<p><b>Phone Box</b> Shelves have been installed and some painting work is ongoing, the phone box can be used for exchange of library books and pamphlets for local areas of interest. A note to be added to contact magazine to let villagers know and ask for any books to be placed there A small metal honesty box to be added for and donations.</p>
13	<p><b>Public Toilets</b></p> <ul style="list-style-type: none"> <li>• Toilets now open and a cleaner been appointed</li> <li>• Sanitary bin and emptying contract have been arranged</li> <li>• JS to see about cutting back overhanging trees.</li> <li>• A temporary strong box to be placed at site whilst we get a more permanent one built JS to contact T Wragg redoing the work</li> <li>• LF to contact council about payment of council tax</li> </ul>
14	<p><b>De Fib training</b> LF to arrange preferably a Monday evening 7pm to 9pm date to be confirmed</p>
15	<p><b>Dog waste bins</b> Bins have been received and will be installed this month. Once in place LF to contact council about adding to their emptying round</p>
16	<b>Elections</b>

	All current PC members have been re-instated and signed acceptance of office (LF to arrange for form to be completed by members not at the meeting).
17	<b>Clerks report</b> See finance report for additional payments. Quote to be obtained for refurbishment of village notice board. Signage on Sheppey House that has faded to be removed,

The meeting closed at 8.30  
Date of next meeting – **3<sup>rd</sup> June 2019**