

## MONYASH PARISH COUNCIL

Minutes of the Meeting held on Monday 5<sup>th</sup> March 2018 in the Village Hall

Present: Chairperson Cllr. Mrs Joanna Scoggins, Vice Chairperson Cllr. Mr. J Bamforth, Cllr. Mrs Paula Riley, Cllr. Mrs R Yarwood, Cllr. Mrs Rachel Tarr. Parish Clerk, Mrs Lesley Fitton,

122	<p><b>Apologies for absence:</b> County Cllr Simon Spencer, District Cllr Graham Elliott,</p>
123	<p><b>Declarations of interest:</b> - none</p>
124	<p><b>Minutes of the last meeting:</b> The minutes of the meeting held on Monday 5<sup>th</sup> February 2017 meeting were approved as a correct record.</p>
125	<p><b>Planning matters:</b> <u>For consideration</u></p> <ul style="list-style-type: none"> <li>• NP/DDD/1117/1220 Field Gate at Rowson House Farm</li> </ul> <p>Approved <u>Refusals</u> None <u>Approved</u> NP/DDD/1217 replacement of windows at Ivy House has been approved</p>
126	<p><b>Finance:</b> <b>Payment approvals</b></p> <ul style="list-style-type: none"> <li>• Mrs L Fitton - Clerks remuneration for January £173.44 and £16 travel expenses to meet auditor and £17.19 expenses (cf from last month as not claimed then)</li> <li>• J Bamforth £38 for replacement defib pads</li> </ul> <p><b>Payments received</b></p> <ul style="list-style-type: none"> <li>• Car Park Lettings £20</li> <li>• Rent for fishing rights £200</li> </ul> <p><b>Current bank statements</b></p> <ul style="list-style-type: none"> <li>• Not received in time for meeting</li> </ul>
127	<p><b>Preparation for internal Audit</b> LF met with J Taylor internal auditor to prepare for forthcoming annual audit, outstanding actions from 2017 audit were Development of risk registers for assets and contract of employment and registration with HMRC as employer for clerk. Subsequent to this meeting LF has registered Monyash Parish Council (application number 24842688) with HMRC and as advised will pay employees from start of tax year 2018/2019. At this time will also opt out of pension payment. A draft contract and job description has also been circulated for review and approval at next meeting. A financial risk register was also circulated for comment and the asset register reviewed and potential risks to be considered for sign off at next meeting. J Taylor to be invited to carry out internal audit</p>
128	<p><b>Rakes End Tip Wood</b></p>

	Following meeting with council on site they have submitted a letter of surrender however the PC has concerns about the current state of tip and material that has been dumped there and wishes to discuss further with council prior to accepting letter of surrender. Action LF to contact council
129	<b>Jack Mere Car Park and Frost Mere car parking area.</b> Both these areas are flooding badly Action <b>LF to contact council again about clearing of drains and highways agency about re instating kerb stones at frost mere area</b>
130	<b>Neighbourhood watch scheme</b> We have been contacted to determine if we are still interested confirmed as yes but no volunteers have come forward to date.
131	<b>Phone Box</b> Painting of box to be done in Spring and note in contact magazine has not come forward with any suggestions as to potential usage. <b>Action CF to next meeting with potential to re site defib in phone box to be discussed</b>
132	<b>Memorial Cleaning</b> Several quotes have been received for cleaning of memorial, initial quote of £1700 seems high and although more quotes have been requested none come forward yet. The PC have also been asked if any commemoration activities are planned and yet none but will liase with other teams within village <b>Action LF to follow up but also apply to war memorial trust for grant,</b>
133	<b>Feedback regarding BOAT</b> The planning inspectorate Mrs A Owen was contacted on February 20 <sup>th</sup> to ascertain if the PC could have done anything to prevent the decision. Feedback was confirmed as no the authorities took a range of opinions into consideration when making their decision. However if anyone wanted to progress further there is a website to which I was referred. However I was reminded that simply not agreeing with the decision was not grounds for objection but that we would have to show that the inspector had misinterpreted the law.
134	<b>Clerk's report</b> <ul style="list-style-type: none"> <li>• Claims under minor roads maintenance scheme need to be submitted by 31<sup>st</sup> March. <b>Action LF to send copy of application to JS.</b></li> <li>• Posting of minutes now on village website</li> <li>• A replacement map for outside village hall was agreed at the last meeting and a quote received of approx. £250 excluding fitting from original firm. <b>Action LF to see if we can get a grant to cover this.</b></li> <li>• Mere Wall update to be kept on future agendas, current position is that front portion due to be done between June and September outside of newt breeding season.</li> <li>• Risk assessment for May market to be prepared and JS will get signed by Dianne.</li> <li>• Band for May market agreed, and JS will confirm who played last year.</li> <li>• Question was raised as to how much was still in defib fund <b>Action LF to confirm for next meeting</b></li> </ul>

The meeting closed at 9.00pm

Date of next meeting - Tuesday 3<sup>rd</sup> April.